



VETERANS OF FOREIGN WARS
DEPARTMENT OF WYOMING
7534 Robin Drive
Cheyenne, Wyoming 82009

May 24, 2017

Commanders and Quartermasters:

The time is approaching to renew your quartermaster bond. Please have the completed enclosed application form and your check for the premium amount in the mail to me by August 25, 2017. A premium rate sheet is attached. The bonding company requires each post to carry a minimum of a \$3,000 bond.

I am sure you are all aware that bonds and quarterly audit reports are areas your District Commander and State Inspector will closely monitor during their review of your post activities. Section 703 of the By-Laws requires that the office of Quartermaster be bonded for an amount at least equal to the amount of liquid assets for which he or she may be accountable. Liquid assets are any financial instrument, such as CD's, Mutual Funds, Stocks, and Bonds, which can convertible to cash in 30 days or less. It is recommended to bond any officer that has access to funds, but not required. Review the audits for the past four quarters and factor in anticipated financial growth for the next four quarters and establish your required bond amount accordingly.

Again, the bond application, along with the applicable premium, is due **by August 25, 2017**. Upon receipt of your application and payment, a Certificate of Bonding will be mailed to you.

A handwritten signature in blue ink, appearing to read 'Trish Peoples', is located below the main text.

Trish Peoples
Adjutant/Quartermaster
VFW Dept of Wyoming
Office: 307-514-5087
Cell: 805-757-2125

NO ONE DOES MORE FOR VETERANS: