



September 23, 2019

Patricia Peoples, Adjutant
Department of Wyoming, VFW
7534 Robin Drive
Cheyenne, Wyoming 82009

Dear Trish:

This is to confirm Commander-in-Chief William “Doc” Schmitz will represent the national organization at your Department Mid Winter Conference, January 10-12, 2020, in Dubois, Wyoming.

Please furnish a complete schedule of events (agenda) and any other necessary information to assist us in making his travel arrangements to this office attention Betty Franke. Once his itinerary is established, Betty will forward his arrival and departure times to you. It is our understanding you will arrange his hotel reservations, king accommodations, and have someone from your staff meet Doc at the airport.

Doc’s biography and photograph are being emailed to you for your use.

With best regards.

Yours in comradeship,

Kevin Jones
Adjutant General

KJ:bf

cc: Wm. “Doc” Schmitz, Commander-in-Chief
Rodney Birkle, National Council Member
Joshua Schmidt, Department Commander

NATIONAL HEADQUARTERS

406 W. 34th Street Office 816.756.3390
Kansas City, MO 64111 Fax 816.968.1157

WASHINGTON OFFICE

200 Maryland Ave., N.E. Office 202.543.2239
Washington, D.C. 20002 Fax 202.543.6719

info@vfw.org
www.vfw.org